

# DANA LEAVY-DETRICK

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## CAREER SUMMARY

Experienced instructional technologist with an effective combination of creative, technical and analytical abilities. Strengths focus around designing, developing and evaluating instructional solutions across different mediums for corporate and academic institutions. Strong project manager adept at carrying out programs through research, data analysis and needs assessment, under time and budgetary constraints. Skilled at simplifying a diverse range of complex material to effectively communicate and achieve instructional goals.

## SKILLS

- **Core Competencies:** Instructional Design Theory, Training & Implementation, Project Management, Research & Data Analysis, Needs Assessment, Understanding of Learning Process & Instructional Objectives
- **Programming Languages:** HTML, CSS, XML, PHP, Perl, SQL, Visual Basic, VBScript, ASP, Java, Javascript, ActionScript, Lingo, C++, Java, Eiffel
- **Applications:** MS Project, MS Visio, Dreamweaver, Photoshop, Flash, iMovie, Adobe Premiere, Garage Band, Blackboard, WebCT, Moodle, Screenflow, Captivate, Snapz Pro X, SPSS, SAS, AMOS, MiniTab
- **Project Management:** An effective leader and project organizer with a track record of setting effective goals, managing workflow, and motivating teams under the same creative vision.

## EDUCATION & TRAINING

MS, Mathematics Education New York University, New York, NY	Expected May 2013
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BS, Information Technology (Honors) Rochester Institute of Technology, Rochester NY	May 2002
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## PROFESSIONAL EXPERIENCE

<b>Instructional Technologist</b> , <i>Company XYZ</i>	May 2008 – Dec 2010
<b>Graduate Research Assistant</b> , <i>Company XYZ</i>	Sept 2007 – May 2010
<b>Technology Coordinator</b> , <i>Company XYZ</i>	June 2004 – Aug 2007
<b>Junior Project Manager</b> , <i>Company XYZ</i>	Sept 2002 – April 2003
<b>Graduate Teaching Assistant</b> , <i>Company XYZ</i>	Jan 2002 – June 2002